

ADVERTISEMENT FOR BIDS

SEALED BIDS will be received at the City Clerk's Office, Room 41, City Hall, Wilkes-Barre, Pennsylvania, 18711, until 2:00 P.M., and then publicly opened and read aloud at 3:00 P.M., on the 17 day May of 2017, in Council Chambers, Fourth Floor, City Hall, for the rental and operation of the Kirby Park Snack Bar, owned by the City of Wilkes-Barre, Pennsylvania, in accordance with specifications on file in the Office of the City Clerk.

Bid Security, in the amount of ten (10%) percent of the total bid shall be submitted with each bid, made payable to the City of Wilkes-Barre. At the option of the bidder, the guaranty may be certified check, bank draft or bid bond.

Bid specifications can be obtained at the Office of the City Clerk, Monday through Friday, 9:00 a.m. to 4:30 p.m.

The City of Wilkes-Barre reserves the right to reject any or all bids or portions thereof, and to waive informalities in the biddings. Bids may be held by the City of Wilkes-Barre for a period not to exceed sixty days from the date of opening of bids for the purpose of reviewing the bids, prior to awarding this Contract. In this period of time, no Bidder may withdraw his/her Bid.

The City of Wilkes-Barre does not discriminate on the basis of race, color national origin, sex, religion, age, family and handicapped status in employment of the provision of services.

Wilkes-Barre City Hall is a facility accessible to persons with disabilities.

ANTHONY "TONY" GEORGE
THE CITY OF WILKES-BARRE IS AN
EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

CITY OF WILKES-BARRE BID SPECIFICATIONS
RENTAL AND OPERATION OF THE KIRBY PARK SNACK BAR

The City of Wilkes-Barre is requesting bids for the rental and operation of the Kirby Park Snack Bar. The City of Wilkes-Barre desires to lease the Kirby Park Snack Bar pursuant to the following terms and conditions:

1. Building Inspection – Vendor will retain the services of a qualified building inspector to ensure that the snack bar structure complies with all applicable building codes;
2. Length of Lease – Vendor will enter into a one (1) year lease with the City of Wilkes-Barre with a two (2) year option for renewal after the expiration of the initial term;
3. Length of Season – Vendor will operate the aforesaid snack bar from May through October. Vendor will be responsible for winterization of the building to prevent freezing during the off-season;
4. The City of Wilkes-Barre shall provide water and electricity hook-ups to the aforesaid structure. The Vendor will be responsible for providing phone service to the structure;
5. Vendor shall have exclusive vending privileges in the park excluding any special events declared by the City of Wilkes-Barre (festivals or tournaments). Further, Vendor's exclusive vending privileges shall not include situations where not for profit benefits are held in the park and free food and drink are provided to the participants of same;
6. Prohibition on Sale of Alcohol and Tobacco – Vendors shall not be permitted to offer for sale gambling devices, alcohol or tobacco. food and drink products only will be permitted by the City of Wilkes-Barre. Further, the sale of merchandise such as Kirby Park t-shirts shall be subject to reasonable approval by the City of Wilkes-Barre;
7. Security – Vendor shall be responsible for the security of the Kirby Park Snack Bar;
8. Certificate of Insurance – Vendor shall meet all necessary City insurance requirements, specifically, vendor's Certificate of Insurance must include a provision for coverage in the event of an outbreak of food poisoning;
9. Equipment – Vendor shall provide all necessary equipment for the operation and sale of food products;
10. Rodent Control- The City shall ensure that the structure is free from rodents:

11. Health Inspections – Vendor shall meet all health inspections under applicable local and State regulations.
12. Indemnity – Vendor shall agree to enter into a hold harmless agreement with the City of Wilkes-Barre.

ANY QUESTIONS REGARDING THIS PROPOSAL PLEASE CONTACT

PATTY HUGHES (570) 208-4149

**BID SUBMISSION FOR RENTAL AND OPERATION
OF KIRBY PARK SNACK BAR**

Contract Period: ONE YEAR LEASE WITH THE CITY OF WILKES-BARRE WITH A TWO YEAR OPTION FOR RENEWAL AFTER THE EXPIRATION OF THE INITIAL TERM.

SUBMITTED BY :

SIGNATURE: _____

TITLE: _____

PHONE NO.: _____ DATE: _____

ANY DEVIATIONS FROM THE ABOVE STATED SPECIFICATIONS MUST BE SO NOTED AND ANY BID PRICES MUST BE REFLECTIVE OF THES DEVIATIONS.

THE CITY RESERVES THE RIGHT TO NEGOTIATE MINOR MODIFICATIONS.

Bidder agrees to perform all the work described in the Specifications for the following unit price:

DOLLARS/CENTS: _____

TOTAL IN WORDS _____