

**CITY OF WILKES-BARRE  
PENNSYLVANIA**



# **CITY COUNCIL AGENDA**

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**CITY COUNCIL**

**JANUARY 11, 2018**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**CONSENT AGENDA (RESOLUTIONS)**

**PRESENTATIONS BY COUNCIL MEMBERS**

**PUBLIC DISCUSSION**

**ADJOURNMENT**

CITY COUNCIL  
JANUARY 11, 2018

**CONSENT AGENDA (RESOLUTIONS)**

Authorizing the proper city officials to take any and all necessary actions related to entering into a three (3) year contract PMA Management Corp. ("PMA") to act as the City's Third Party Administrator for its self-insured Workers' Compensation Program. The cost for these services shall be \$30,000 per year with an additional one-time \$5,000 fee to cover transition cost from our current Third Party Administrator (Excalibur).

Authorizing the proper city officials to sign any and all necessary documents related to modifying the City's agreement with Borton-Lawson Engineering, Inc. for an additional \$139,300.00 for necessary services related to the Solomon Creek Retaining Walls Reconstruction Project.

Authorizing the proper city officials to sign any and all necessary documents related to contracting with Borton-Lawson Engineering, Inc. for an amount of \$245,000.00 to perform engineering and related services for the above-referenced Brook Street Storm Water Pump Station.

Appointing Attilio Frati to the General Municipal Authority.

**MINUTES**

Of the Wyoming Valley Sanitary Authority of October 17, 2017.

Of the Wyoming Valley Sanitary Authority of November 21, 2017.

Of the Zoning Hearing Board of December 20, 2017.

Of the Regular Session of City Council of December 21, 2017.

Of the Reorganization Meeting of City Council of January 2, 2018.

CITY COUNCIL

JANUARY 11, 2018

The City Council of the City of Wilkes-Barre met in Regular Session on January 11, 2018 at 6:00 p.m. in City Council Chambers, City Hall, Wilkes-Barre, Pennsylvania for the purpose of general business.

The meeting was organized with Chairperson Tony Brooks in the Chair.

The Pledge of Allegiance to the Flag was given.

Roll Call:

Barrett	- present
Gilbert	- present
Merritt	- present
Belusko, Vice Chairperson	- present
Brooks, Chairperson	- present

Also Present:

Ted Wampole, Administrator  
Tim Henry, Deputy Administrator/City Attorney  
Cathy Payne, Assistant City Clerk  
Lisa Sanfilippo, Administrative Assistant  
Joyce Zaykowski, Capital Projects Program Manager

The Chairman asked if there was anyone wishing to address Council on pending legislation.

*Bob Kadluboski, Wilkes-Barre, PA appeared before Council relative to the Solomon Creek Resolutions (pumping station).*

*John Suchoski, Wilkes-Barre, PA appeared before Council relative to the Solomon Creek Resolutions (overview).*

Mr. Belusko asked where the pumping station is going to pump to.

Ms. Zaykowski said she it is going to go back in the creek, but she wasn't sure what part of it.

**RESOLUTIONS**

Resolution No. R0003-18 to and including the minutes appeared on the Consent Agenda (Resolutions):

**RESOLUTION NO. R0003-18**

That, the proper City officials are hereby authorized to take any and all necessary actions related to entering into a three (3) year contract with PMA Management Corp. (“PMA”) to act as the City’s Third Party Administrator for its self-insured Worker’s Compensation program. The cost for these services shall be \$30,000.00 per year with an additional one-time \$5,000.00 fee to cover transition costs from our current Third Party Administrator (Excalibur).

**RESOLUTION NO. R0004-18**

Whereas, by Ordinance No. 6 of 2017, the City Council of the City of Wilkes-Barre formally approved borrowing \$4,515,000.00 to be used for the Solomon Creek Retaining Walls Reconstruction Project (the “Project”); and

Whereas, the City of Wilkes-Barre has publicly solicited proposals for professional engineering/architectural services related to the Project; and

Whereas, the City of Wilkes-Barre desires to amend/modify its agreement with Borton Lawson Engineering, Inc., for services related to the Project; and

Now, Therefore, Be It Resolved by the City Council of the City of Wilkes-Barre, that the proper city officials are hereby authorized to sign any and all necessary documents related to modifying the City’s agreement with Borton Lawson Engineering, Inc., for an additional \$139,300.00 for necessary services related to the Project.

**RESOLUTION NO. R0005-18**

Whereas, by Ordinance No. 6 of 2017, the City Council of the City of Wilkes-Barre formally approved borrowing \$4,515,000.00 to be used for the Solomon Creek Retaining Walls Reconstruction Project (the “Project”); and

Whereas, the City of Wilkes-Barre has publicly solicited proposals for professional engineering/architectural services related to the Project; and

Whereas, included in the Project is the design, bidding and construction of the Brook Street Storm Water Pump Station (the “Pump Station”); and

Whereas, the City of Wilkes-Barre is now prepared to begin the final engineering phase of the Pump Station; and

Now, Therefore, Be It Resolved by the City Council of the City of Wilkes-Barre that the proper city officials are hereby authorized to sign any and all necessary documents related to contracting with Borton Lawson Engineering, Inc., for an amount of

\$245,000.00, to perform engineering and related services for the above-referenced Pump Station.

**RESOLUTION NO. R0006-18**

Whereas, Section 5:08 of the City Charter of the City of Wilkes-Barre the Mayor, with the advice and consent of City Council, to appoint members of Boards, Commissions and Authorities served by the City;

Whereas, it is the desire of the City of Wilkes-Barre to appoint the person referenced before to the General Municipal Authority of the City of Wilkes-Barre, to replace Raymond Witzak who asked not to be reappointed upon expiration of his current term (i.e., December 31, 2017);

Now, Therefore Be It Resolved, that the following person is hereby appointed for the term referenced below as a member to the General Municipal Authority:

<u>Name</u>	<u>Term Begins</u>	<u>Term Expires</u>
Attilio Frati 8 West Market Street Apt. #808 Wilkes-Barre, PA 18702	January 12, 2018	December 31, 2022

**MINUTES**

Of the Wyoming Valley Sanitary Authority of October 17, 2017.

Of the Wyoming Valley Sanitary Authority of November 21, 2017.

Of the Zoning Hearing Board of December 20, 2017.

Of the Regular Session of City Council of December 21, 2017.

Of the Reorganization Meeting of City Council of January 2, 2018.

Mr. Barrett moved to adopt the Consent Agenda (Resolutions).

The motion was seconded by Mr. Merritt and adopted by the following yea and nay vote:

Yeas Barrett, Gilbert, Merritt, Belusko and Brooks (Chairperson) – 5 – being all of the members elected to City Council.

Nays none.

## **PRESENTATIONS BY COUNCIL MEMBERS**

Mr. Barrett reported that three street lights on the Cross Valley Expressway at Exit two have been out for sometime.

Mr. Barrett discussed the condition of Scott Street in Parsons. He said the freeze/thaw cycles are really doing a job on it.

Mr. Wampole said he will follow up with PennDot on the Cross Valley issue.

Ms. Gilbert told the Administration that any time it rains or snows there is a sheet of ice on North Fulton Street at the intersection with Coal Street.

Ms. Gilbert said she received a few messages relative to landlords not being able to get police reports on their rental properties.

Atty. Henry said that criminal investigative reports are not subject to access.

Ms. Gilbert said the landlord is concerned about the Quality of Life Ordinance and drug activity.

Atty. Henry said he will not be able to get any police reports that are investigative in any way; but he can contact 9-1-1 to get a log of how many calls were made for his property.

Mr. Barrett said from his experience the crime prevention officer use to make a courtesy call to landlords who have problem properties.

Atty. Henry said he will bring it up with the Administration to see if they can implement something like that.

Mr. Brooks commented on the parking meter situation. He said that the larger direction the city needs to go is a broad comprehensive parking discussion. He said there is so much smartphone technology out there that has creative programs, marketing incentives, expanding validation programs for garages and surface lots, using credit cards/debit cards and zoning systems.

Mr. Wampole said that there are existing RFP's out now, one for the parking enforcement part of it and one for the pay by phone process. We believe that there is a better option out there.

Mr. Wampole added that by the next meeting the Administration should have ready one of the suggestions from the Early Intervention Plan from PFM to put a parking study on the agenda for Council to approve.

## **PUBLIC DISCUSSION**

Bob Kadluboski, Wilkes-Barre, PA appeared before Council relative to the Police Department (lawsuits, canine dog out of service, suspensions) and Rules of Council (back and forth discussion).

Mr. Wampole confirmed that the city has a dog that has been temporarily taken out of service.

John Suchoski, Wilkes-Barre, PA appeared before Council relative to parking meters, Martin Luther King Day celebration, Rules of Council (back and forth discussion), security at parking garages, Governor's declaration of an Opioid Emergency (effect on the city).

Mr. Brooks said that he along with other members of Council and the Administration are attending a Martin Luther King Day breakfast at Genetti's.

Angel Mathis, Wilkes-Barre, PA appeared before Council relative to parking meters/fees (not getting the proper time / meters taking money) and a rat problem downtown.

Mr. Brooks told Ms. Mathis if there is a problem with a parking meter (needing to be recalibrated) she can call the city and they will send someone out to fix it.

There being no further business to discuss the meeting adjourned at 6:40 p.m.



Tony Brooks, Chairperson

ATTEST:



Jim Ryan, City Clerk

